

## **Guidelines for Setting up a Faculty Evaluation Committee for the Institute of Marine Affairs and Resource Management, National Taiwan Ocean University**

Announced during the institute meeting on September 3, 2003

Amended during the institute meeting on March 5, 2004

Resolved during the institute faculty evaluation committee on April 22, 2004

Amended during the institute meeting on November 17, 2005

Reviewed and recorded during the college faculty evaluation committee on December 14, 2005

Amended during the institute meeting on September 23, 2009

Resolved during the institute faculty evaluation committee on October 29, 2009

Resolved during the college faculty evaluation committee on December 23, 2009

### Article 1

This institute, according to the Guidelines for Setting up the Faculty Evaluation Committee of the College of Ocean Science and Resource, has established the Institute of Marine Affairs and Resource Management's Faculty Evaluation Committee (hereinafter referred to as "this Committee").

### Article 2

The Committee handles the following:

1. Issues relevant to the selection of newly hired faculty members and review of employment qualification
2. Issues relevant to faculty evaluation and promotion review
3. Issues relevant to faculty dismissal review
4. Issues relevant to faculty secondment, extension of service and re-employment review
5. Issues relevant to foreign faculty lectures, research and study review
6. Issues relevant to review of faculty vacation research programs
7. Issues relevant to the selection of exemplary teachers, recommendation of national professors, and appointment of honorary professors
8. Other issues to be reviewed or evaluated according to laws and regulations

### Article 3

This Committee is composed of the following:

1. Ex-officio member: The director of the institute (If the director of the institute is the submitter, a member shall be elected among the full-time professors).
2. Members: These should comprise five or more persons selected among the institute's full-time professors and professors outside the institute (more than one-third).

### Article 4

Committee meetings are held from time to time as deemed necessary and are convened by the Director. More than two-thirds of the members are required to attend the meeting.

### Article 5

If necessary, this Committee may invite relevant personnel to attend the meeting for reporting or explanatory purposes.

### Article 6

These guidelines shall be implemented after they are resolved during the institute meeting as well as reviewed and recorded by the college faculty evaluation committee; the same condition applies when such guidelines are amended.